



# JKA Shotokan Karate Do International

This Adobe Acrobat PDF document contains two pages:

- Page 1 – Instructions for filling out the Examiner’s Record (application form)
- Page 2 – An editable copy of the application form, which you must complete and submit

Procedures have changed. **Carefully read** page 1 before completing the application form on page 2.

## Dan Exam Application Instructions

1. **Get permission** to take the Dan exam from your instructor if you don’t have it already
2. **DOWNLOAD this document** to your computer
3. Complete the form on page 2 using **Adobe Acrobat Reader**. You can download Acrobat Reader from <https://get.adobe.com/reader/>

## Required Documentation

You may be asked to **provide your JKA membership card or passport** when you submit your application.

Gather the following to use when completing the application form:

- Date that your current rank was achieved
- Certificate number of current Dan rank (if applicable)
- Current JKA Qualifications License card for Instructor/Judge/Examiner (if applicable)

## Guidance for Completing the Application Form

You **must complete** applicable fields in sections **A** and **B**.

- **Name:** Enter your FIRST and LAST NAME
  - Your First and Last Name can be at most 17 characters to fit on the diploma
  - Use the English convention – for example: JOHN SMITH
- **Gender:** If you wish to leave blank, or answer gender nonconforming or non-binary, speak to your instructor, who will need to discuss it with Takahashi Sensei
- **Dates:** Use the format **YYYY MM DD** – for example: 2021 7 18
- **Membership Number:** Use this field **only** for the JKA Qualifications License Number for Instructor/Judge/Examiner. Leave blank if you don’t have one. Do NOT enter your SKDI membership or JKA membership/passport number.
- **Height** in cm = height in inches x 2.54      **Weight** in kg = weight in lbs. / 2.2
- **Reference:** Use your instructor as your reference
- **Date of Conferral:** Enter the date on the Dan certificate for your current rank, or the date that you obtained 1<sup>st</sup> Kyu
- **Registration No.:** Enter the registration number from the Dan certificate for your current rank. Leave blank if you are testing for Shodan.

The image shows a screenshot of the 'EXAMINER'S RECORD' application form. Section A is highlighted in blue and includes the personal information fields: Name, Sex, Date of Birth, Height, Weight, and Reference. Section B is also highlighted in blue and includes the 'PERSONAL INFORMATION' section, which contains fields for Rank, Date, Rank, and Date of Conferral, as well as the 'REGISTRATION' section with fields for Registration No., Examination Fee, and Registration Fee. The form is titled 'EXAMINER'S RECORD' and 'JAPAN KARATE ASSOCIATION'.

# E X A M I N E R ' S R E C O R D

Date                      Year                      Month                      Day

|                                      |  |   |                |                            |                    |                   |
|--------------------------------------|--|---|----------------|----------------------------|--------------------|-------------------|
| <b>Name</b><br>(FIRST and LAST NAME) |  | <b>Sex</b><br>(Gender)                                      | Male    Female | <b>Date of Examination</b> |                    |                   |
|                                      |  |   |                | Year                       | Month              | Day               |
|                                      |  | <b>Age</b>  |                | <b>Date of Birth</b>       |                    |                   |
|                                      |  |   |                | Year                       | Month              | Day               |
| <b>Karate Organization</b>           | JKA SHOTOKAN<br>KARATE DO<br>INTERNATIONAL | <b>Membership Number</b><br>JKA Qualifications License only |                | <b>Height</b>              | cm                 | <b>Weight</b>     |
|                                      |  |   |                |                            | cm = inches x 2.54 | kg                |
|                                      |  |   |                |                            |                    | kg = pounds / 2.2 |
| <b>Present Address</b>               |  |   |                | <b>Nationality</b>         |                    |                   |
|                                      |  |   |                | Tel.                       |                    |                   |
| <b>Last Academic School Attended</b> |  |   |                |                            |                    |                   |
| <b>Reference</b><br>(Instructor)     | Name                                       |   |                | Relationship               | Instructor         |                   |
|                                      | Address                                    |   |                |                            | Tel.               |                   |

## R A N K I N G I N F O R M A T I O N

|  |            |        |     |
|--|------------|--------|-----|
| <b>Rank Being Tested for</b>                         |            |        |     |
| <b>Present Rank</b>                                  |            |        |     |
| <b>Date of Conferral</b>                             | Year       | Month  | Day |
| <b>Registration No.</b>                              | <b>Dan</b> |        |     |
| <b>Number of Months and Years in Karate Training</b> | Years      | Months |     |
| <b>Present Qualifications</b>                        |            |        |     |
| Instructor   | Class      |        |     |
| Examiner   | Class      |        |     |
| Judge  | Class      |        |     |

## S C O R I N G

|                        | Basic | Kata | Kumite | Application of Techniques<br>Research<br>Others | Total Marks | Results  |
|------------------------|-------|------|--------|---|-------------|--|
| <b>A</b>               |       |      |        |   |             | Chief Examiner Signature                       |
| <b>B</b>               |       |      |        |   |             | PASS<br><br>FAIL<br><br>RE-EXAM<br><br>PENDING |
| <b>Remark</b>          |       |      |        |   |             |  |
| <b>Examination Fee</b> |       |      |        | <b>Registration Fee</b>                         |             |  |
|                        |       |      |        |   |             |  |

|                              |  |  |                            |   |                            |                        |                         |
|------------------------------|--|--|----------------------------|---|----------------------------|------------------------|-------------------------|
| <b>Rank Being Tested for</b> | <b>AUTHORIZATION TO TAKE EXAMINATION</b> |  |                            |   | <b>Stamp</b>               | <b>Examination Fee</b> | <b>Registration Fee</b> |
|                              | <b>Name</b>                              |  | <b>Karate Organization</b> | <b>No.</b> JKA SHOTOKAN<br>KARATE DO<br>INTERNATIONAL | <b>Date of Examination</b> | <b>Year</b>            | <b>Month</b> <b>Day</b> |
|                              |  |  |                            |   |                            |                        |                         |

Sign this slip and hand it in within THREE (3) months to receive "Dan" certificate or in case of failure, to receive refund of registration fee.